

Assistant County Attorney – Juvenile Prosecution Division

Assistant County Attorney - The Montgomery County Attorney's office is seeking an experienced attorney for its Juvenile Prosecution Division. The attorney will be part of a team consisting of two other attorneys, a victim assistance coordinator, a paralegal, and an investigator. Primary responsibilities include prosecuting felonies and misdemeanors from intake through trial or other disposition, as well as advising law enforcement on juvenile matters. The position also entails conferring with victims, conducting witness interviews, drafting a variety of legal documents and correspondences, and negotiating suitable case resolutions with defense attorneys. When appropriate, the prosecutor will also present determinate-eligible cases to the grand jury and conduct hearings to transfer cases to district court.

This position routinely interacts with court staff, defense attorneys, guardians ad litem, law enforcement officers, juvenile probation officers, medical professionals, professional counselors and therapists, and representatives of Child Protective Services. There are significant opportunities to participate in a variety of hearings, as well as jury trials.

The ideal candidate will have at least five years of prosecutorial experience handling felonies and misdemeanors. Specific juvenile experience is preferable, but a willingness to learn the unique aspects of juvenile prosecution is sufficient. The candidate should have strong writing, research, organizational, and communication skills. The candidate must be able to prioritize multiple tasks, work efficiently within time constraints and deadlines, and handle stressful situations. Additionally, strong interpersonal skills and the ability to work in a team environment are essential.

Law Review or Journal experience is a plus, as is mock trial experience. The applicant must currently be licensed to practice law in Texas and be a member in good standing of the State Bar.

Salary is dependent on experience (approximately \$75k to \$95k). The County also provides excellent retirement and health insurance benefits, State Bar and TDCAA dues, continuing legal education, and free covered parking.

In total, the Montgomery County Attorney's office has 5 divisions (Juvenile Prosecution, CPS, Real Estate, Litigation, and Government Affairs) and has a staff of approximately 30, including lawyers, an administrative manager, legal support staff, a victim assistance coordinator, and two investigators. The office serves as the chief legal advisor for the county government, which includes over 2,200 employees. **For additional information about the Montgomery County Attorney's office, please visit our website at www.mctxcao.org.**

The Montgomery County Attorney's office is located in downtown Conroe, Texas, approximately 40 miles north of Houston and less than 10 miles north of The Woodlands. The county is one of the fastest growing in the state, and it has a current population of approximately 560,000.

To apply, please email all of the following to Natalie.Laurent@mctx.org:

- Cover letter explaining why you think you are an ideal candidate for this position
- Resume
- Three (3) references (briefly state how each reference knows you)

Montgomery County is an Equal Opportunity Employer that does not discriminate on the basis of race, color, age, sex, religion, disability, or national origin.