

STATE OF TEXAS
COUNTY OF MONTGOMERY

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Affidavit of Service by Mail

Before me, the undersigned authority, on this day personally appeared _____, who swore on oath as follows:

My name is _____.
I am the owner/representative of _____
located at _____.

On _____, 20____, I sent by First Class Mail written correspondence containing the following language:

“This is a demand for payment in full for a check or order not paid because of lack of funds or insufficient funds. If you fail to make payment in full within 10 days after the date of receipt of this notice, the failure to pay creates a presumption for committing an offense, and this matter may be referred for criminal prosecution.”

to _____ at _____
_____.

The addressee’s mailing address above was derived from the source indicated below:

- _____ the check;
- _____ the records of the bank or other drawee; or
- _____ the vendor records of the person that issued/passed the check.

Affiant’s Signature

Sworn and subscribed to before me on this the _____ day of _____, 20____.

Notary Public, State of Texas